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This Notice Expires 1 November 1958

STATINTL

NOTICE

ORGANIZATION
October 1957

STATINTL

ORGANIZATION AND FUNCTIONS

OFFICE OF THE DEPUTY DIRECTOR (SUPPORT)

OFFICE OF LOGISTICS
BUILDING PLANNING STAFF

STATINTL Rescission: N [REDACTED], dated 26 Nov. 1955

1. GENERAL

The planning for the new headquarters building is now entering a stage where previously-developed requirements are being translated into detailed working drawings which will be the basis for actual construction of the building. The review and control of these developments are becoming somewhat technical in nature and primarily a responsibility to be discharged by a qualified staff with the coordinated participation of representatives of all components of the Agency.

2. STEERING COMMITTEE

The Deputy Director (Plans), the Deputy Director (Intelligence), and the Inspector General will serve on a Steering Committee, with the Deputy Director (Support) as chairman, to provide Agency policy guidance and general direction for the planning of the new building. This Committee will review reports and recommendations on matters requiring policy determination, and recommend appropriate action to the Director of Central Intelligence.

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3. BUILDING PLANNING STAFF

- a. The Chief, Building Planning Staff is responsible for planning the proposed Agency headquarters building. He shall be the primary Agency planning officer and, as such, shall provide direction to ensure the accomplishment of building requirements in accordance with established architectural and engineering standards. He shall also ensure that requirements developed are met in accordance with sound principles of security, management, and economy.
- b. The Building Planning Staff is the authorized Agency representative on all matters connected with the building requiring contacts with the Architect-Engineer, the Public Buildings Service, County and State officials, and such other Government agencies as may be concerned.
- c. Staff assistants designated by the heads of the Offices of Communications and Security will continue to serve as liaison between the Building Planning Staff and their respective offices on such matters as may be necessary and appropriate. The Management Assistant continues as a full-time detail from the Management Staff.

4. LIAISON OFFICERS

Liaison Officers designated by the Director of Central Intelligence, the Deputy Director (Plans), the Deputy Director (Support), and the Deputy Director (Intelligence) are responsible for coordinating the

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building planning activity of individual organizational elements within the respective areas of their components, and for ensuring that the information required by the Building Planning Staff is developed and submitted in accordance with the instructions and guidance provided by the Building Planning Staff.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

L. K. WHITE
Deputy Director
(Support)

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